

**Bylaws
of the
FRIENDS OF NEGWEGON STATE PARK**

**ARTICLE I
(purpose)**

Section I. Friends of Negwegon State Park is a non-profit, voluntary association established to assist the park in obtaining its goals, primarily in the areas of park promotion, park interpretation and resource preservation, including, but not limited to recreational, natural, cultural and educational activities.

**ARTICLE II
(administration)**

Section I. The board of directors shall be composed of five voting members. It will formulate the policy of the Friends group and will direct its activities in accordance with current park and recreation policies. These officers shall serve without compensation.

Section II. The members of the board shall consist of a chairperson, vice chairperson, secretary, treasurer, two ex-officio members (non-voting) and one member at large. Officers shall be elected from among the general membership at the first meeting of each calendar year. The ex officio members shall serve as long as they shall occupy the position of the park manager and site historian or their designated representatives. All officers will serve one year terms subject to re-election. These officers shall serve without compensation.

Section III. The chairperson shall preside over meetings of the board and membership meetings. In the event the chairperson and vice chairperson are temporarily unable to serve, the chairperson shall designate from the board a temporary chairperson to preside in the chairperson's absence.

The board of directors will carry out the day to day business of the association in accordance with the policies established by the board.

The treasurer is responsible for administering the finances of the association. He/she will receive monies from membership dues and other fund-raising activities that may be handled by the association. He/she will keep or supervise the keeping of the association financial books and records.

The board may require the incumbent in this position to be bonded; the cost will be furnished from the association funds. The treasurer will prepare a quarterly financial report of receipts and expenditures.

The secretary is responsible for taking and recording the minutes of all meetings of the association and handling all correspondence with the exception of financial records.

Section IV. Vacancies on the board shall be filled by appointment by the chairperson of the board for the remainder of the unexpired term.

Article III **(membership)**

Section I. Membership is open to any person interested in furthering the aims of the association upon application and payment of dues. Robert's Rules of Order shall control the method by which members may bring an issue before the board.

Section II. There shall be a minimum of one general membership meeting and four board meetings per year. These meetings shall be held on a date established by the board of directors.

Section III. The rules contained in the latest edition of Robert's Rules of Order shall govern the organization in all cases in which they are consistent with the bylaws of Friends of Negwegon State Park.

Section IV. Official action of the board requires approval by a majority of the board.

Article IV **(amending of bylaws)**

Section I. The by laws may be amended by majority vote of the members present and voting. Members will be given at least 15 days to consider an amendment before a vote is taken.

Article V
(fiscal policy)

Section I. Membership dues will be required to belong to the Friends of Negwegon State Park. The dues structure will be determined by the board.

Section II. Association fund usage

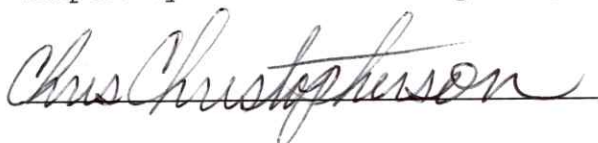
- a. Any money, materials or other types of donations made to the association will be used in the manner prescribed by the person making the donation with the approval of Michigan DNR Parks and Recreation Division and the Michigan Department of History, Arts and Libraries.
- b. Any money earned by the association must be used in support of obtaining the goals of the association.
- c. At no time will money be expended for personal gain or benefit.
- d. All checks or other orders for the payment of money, notes or evidences of indebtedness issued in the name of the association shall be signed by the chairman, and treasurer.
- e. All funds of the association shall be deposited in an account at a financial institution as selected by the board of directors.

Section III. Parks and Recreation Division, Michigan Department of Natural Resources shall be duly authorized to audit the records and review the internal controls of the business operations of the association and to evaluate the benefits occurring to the Michigan Department of Natural Resources from its cooperation with the Friends of Negwegon State Park.

Article VI
(dissolution of association)

Section I. In the event the association is dissolved, all monies, materials, books, records or other assets of any kind shall be returned to the parks and recreation division, Michigan Department of Natural Resources and used for the benefit of Negwegon State Park.

Adopted by resolution on August 6, 2008 at the first general membership meeting.

 Secretary